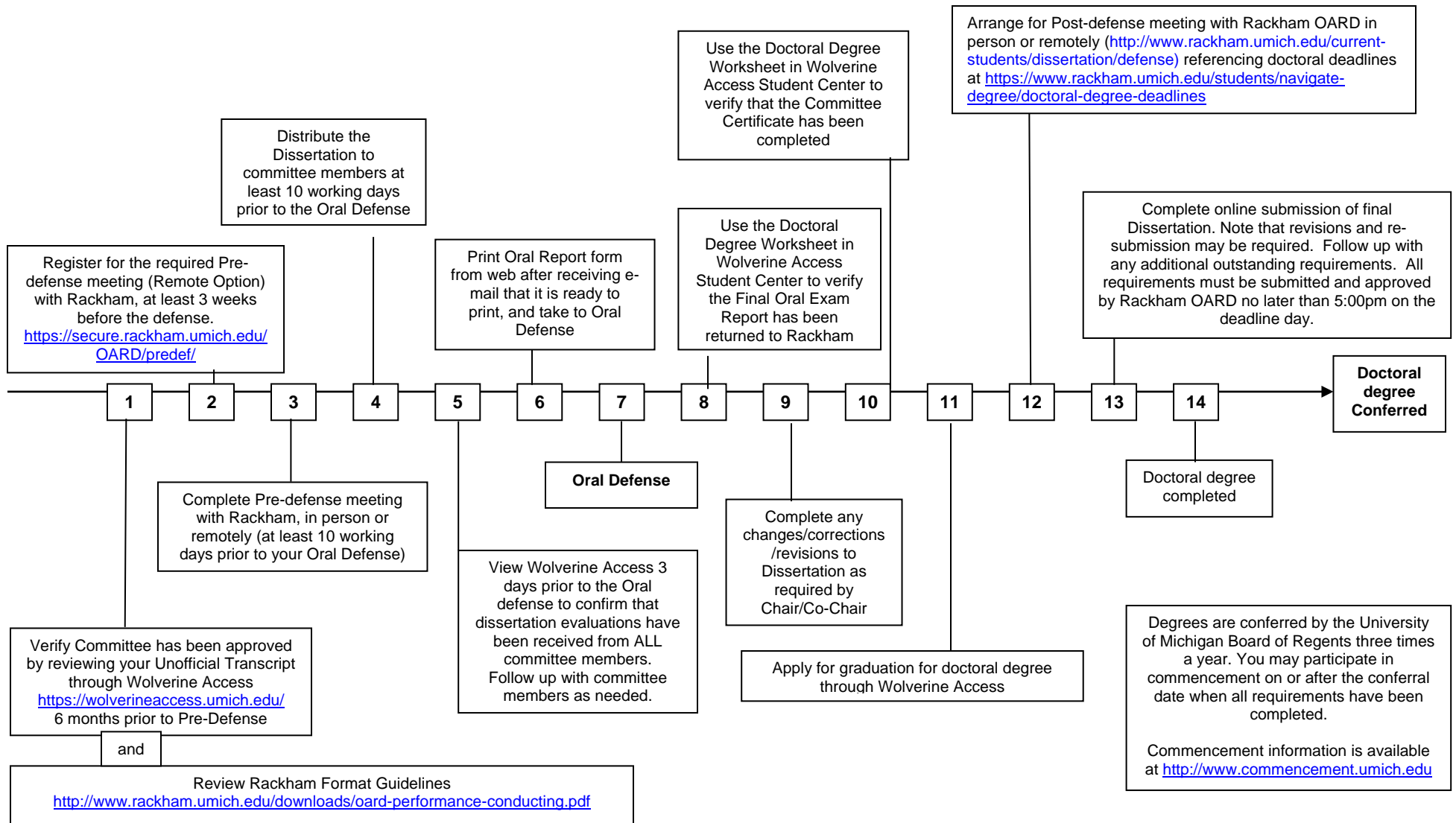
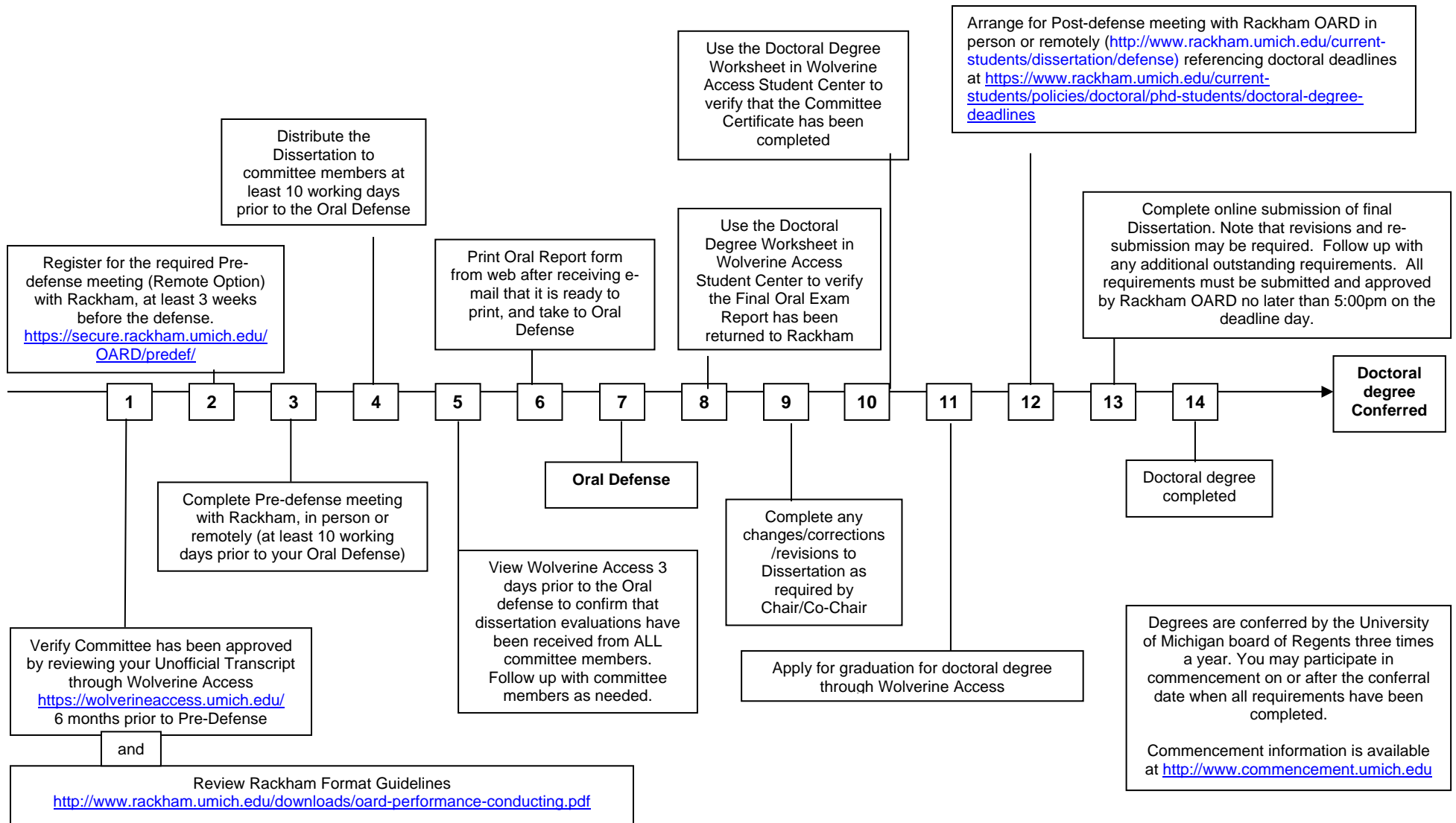


Music Performance or Conducting Timeline



Music Performance or Conducting Timeline



DOCTORAL REQUIREMENTS FOR PERFORMANCE/CONDUCTING STUDENTS

Note that you must be registered in the term of your oral defense

BEFORE THE ORAL DEFENSE:

1. At least 10 **working** days prior to the oral defense, register online for a pre-defense meeting at <https://secure.rackham.umich.edu/OARD/predef/>. Choose the REMOTE option. When registering, you will provide your name; program; U-M identification number; defense date, time, and location; and your committee members' e-mail.
2. Begin viewing your committee on Wolverine Access three days prior to your defense to confirm all members have submitted their evaluation. (All members must complete an evaluation before OARD can authorize the defense.) After confirming all evaluations have been received, your *Final Oral Exam Report* form (that all members must sign at the defense) will be available to print through the online evaluation system. Be sure that a copy of that form is taken to the oral defense and signed by the committee members.

AFTER THE DEFENSE:

Since extensions to the deadline are **not** permitted, allow enough time (a few days is preferred) to complete additional dissertation format revisions that may be required by Rackham. It may take several resubmissions before we are able to approve the final dissertation. All revisions and requirements must be completed and approved **no later than 5:00pm EST** on the deadline day. Missing this deadline may require another term of registration and tuition.


1. Apply for graduation via [Wolverine Access Student Business](#)
2. Complete the (optional) [Rackham Doctoral Recipients exit survey](#)
3. Verify that your committee Chair has submitted the *Final Oral Examination Report* and the *Certificate of Dissertation Committee Approval* to Rackham OARD
4. Send an e-mail with the subject "DMA post-defense remote option" to oard.staff@umich.edu with your name, program and student ID number. Do not schedule a post-defense appointment online.
5. An OARD staff member will e-mail you the link and instructions to upload a [correctly formatted, digital copy of the dissertation which will be the official copy of record](#). You will need to copy and paste the text of your abstract (during the online submission [note that special characters cannot be accommodated and the word limit is 550]). If format revisions are required, you will need to make the corrections and re-upload the dissertation.

You may participate in [commencement](#) on or after the conferral date when all requirements have been completed.

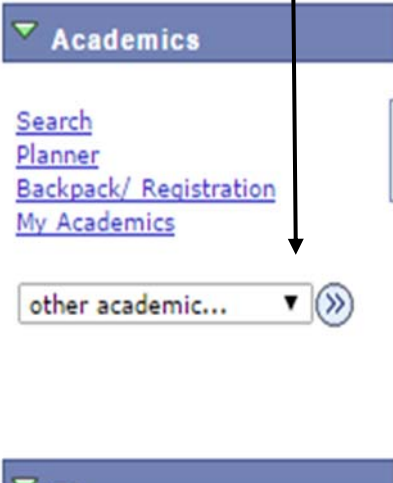
View Your Committee Information

Doctoral students with an approved Dissertation Committee will be able to view committee information on Wolverine Access. A message will appear for students who do not meet the above required criteria. Committee members with an End Date (no longer on the committee) do not appear on the **View My Committee and Evaluations Received Information** page.

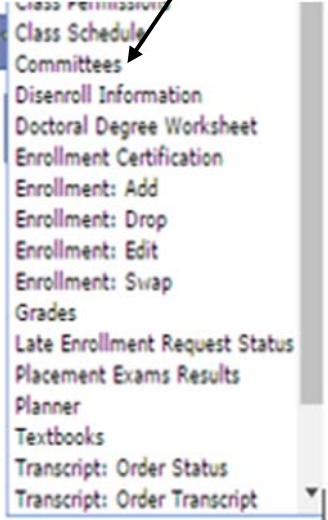
Navigate to the **Student Center** in Wolverine Access



Click on **other academic**



Choose **Committees** to view Committee Information



Evaluations have been received by OARD for those members who have a date in the **Evaluation Received Date** Column

View My Committee and Evaluations Received Information

Suzie Student

Academic Career: Rackham

Committee Approved Date: 10/31/2005

[Return to Student Business](#)

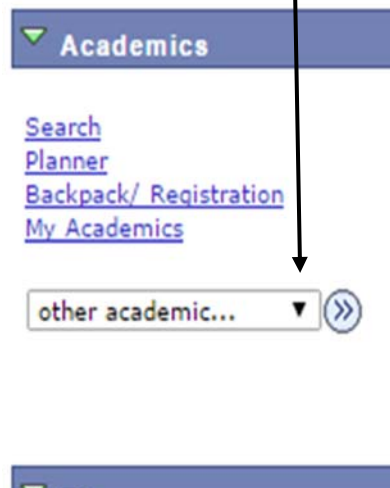
Committee Member	Role	Start Date	Evaluation Received Date
Seidler,Ingo	Co-Chair	10/20/2005	10/31/2005
Sellinger,Otto Z	Co-Chair	10/20/2005	
Neal,David Lee	Cognate	10/20/2005	
Kennedy,Timothy	Mmbr Dcsd	10/31/2005	
Easthope,Joseph J	Member	10/20/2005	11/01/2005
Kaufman,Laura I	Member	10/21/2005	
Mallen,Evan Sheppard	Member	10/20/2005	

How to Apply for Graduation

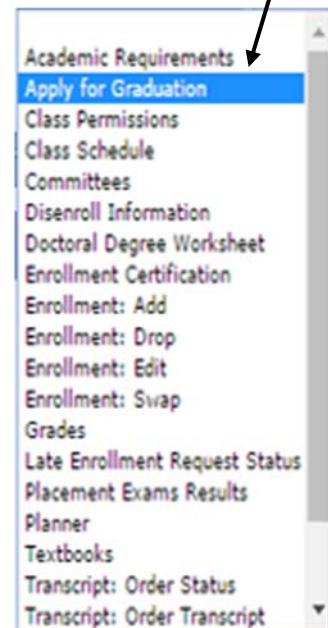
Navigate to the **Student Center** in Wolverine Access



Click on **other academic...**



Choose **Apply for Graduation**



Click on the degree for which you are applying. For example:



Choose your **expected graduation term** from the drop down menu. Be sure to choose the **term** in which your degree will be **conferred** (which is not your final term of registration if you are a doctoral student finishing within the grace period).

Winter = April/May

Summer = August

Fall = December

Title should be in Title Case, not all CAPS.

Top margin is 2 ½ inches.

Music Performance or Conducting Dissertation Example Title

by

Jane R. Doe

Students full name as it appears on Wolverine Access although using a middle initial instead of middle name is acceptable.

No mention of "Program in" or "Department of" before program name. Must have parentheses.

Lines broken up exactly as follows and single line spaced.

**A dissertation submitted in partial fulfillment
of the requirements for the degree of
Doctor of Musical Arts
(Music: Performance)
in the University of Michigan
2017**

OR (Music: Conducting)

Use year of degree conferral not year that dissertation was finished

Doctoral Committee:

**Professor John D. Brown, Co-Chair
Emeritus Professor Ann A. Smith, Co-Chair
Dr. Alicia Gonzalez, Mellon Foundation
Assistant Professor Charles Z. Jones
Professor Kathleen X. Lee, Yale University
Associate Professor Horace H. Rackham**

Committee is listed with the chair or co-chairs first. The rest of the members should follow in alpha order by last name.

Committee name listing is single line spaced.

Title (Professor, etc.) is before the name and does not include department.

If a member is deceased "(Deceased)" is added at the end of the line after their name, i.e., Professor John Smith (Deceased).

For academic members from outside U-M, a comma and the full name of the academic institution name follows the member's name, i.e., Assistant Professor Jane Smith, University of Chicago.

For members of the private sector, a comma and the full company/organization name follows the member's name, i.e., Michael Smith, Ford Motor Company.

Jane R. Doe

jdoe@umich.edu

ORCID iD: 9999-9999-9999-9999

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ORCID iD optional: <https://orcid.org/register>

DEDICATION

A Dedication is optional.

ACKNOWLEDGEMENTS

An Acknowledgements section is optional.

TABLE OF CONTENTS

DEDICATION	ii
ACKNOWLEDGMENTS	iii
LIST OF FIGURES	v
ABSTRACT	vi
RECITAL 1	1
Recital 1 Program	1
Recital 1 Program Notes	2
RECITAL 2	3
Recital 2 Program	3
Recital 2 Program Notes	4
RECITAL 3	5
Recital 3 Program	5
Recital 3 Program Notes	6

LIST OF FIGURES

Figure	Page
1.1 Image of piano	2
3.1 Image of violin	6

ABSTRACT

An Abstract with a maximum of 550 words is required.

RECITAL 1 PROGRAM

RECITAL 1 PROGRAM NOTES



Figure 1.1 Image of piano (<https://californiakeyboards.com/music-instruments/pianos/>)

RECITAL 2 PROGRAM

RECITAL 2 PROGRAM NOTES

RECITAL 3 PROGRAM

RECITAL 3 PROGRAM NOTES



Figure 3.1 Image of violin (<https://www.amromusic.com/renting-a-violin>)