



STUDENT SERVICES: ACADEMIC RECORDS & DISSERTATIONS

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DETACHED STUDY INFORMATION

**Detached study status is available for Master's and Doctor of Musical Arts (D.M.A.) students only
Ph.D. students are not eligible for detached study status**

Detached study status affirms affiliation with the stated program that the student's place as an active graduate student will be held until the conclusion of the detached study period without registration. A student eligible for detached study must plan to make work toward the D.M.A or master's degree their primary activity during that period of time and must not require access to University services beyond library privileges, a computing account and certain forms of financial aid. A student working at the University of Michigan as a GSI, GSRA or any other capacity, including temporary hourly, is not eligible for detached study. Students using laboratory facilities or taking examinations (including preliminary examinations and the oral defense for D.M.A.) are not eligible for detached study and MUST be registered. This Certification assures the student of return to the Graduate School at the end of the period and may be used as certification to the student's employer or to an external agency granting support.

I. To be eligible for detached study, a student must:

- A. Be an active student in a master's degree or D.M.A. program who has completed at least one term in Rackham.
- B. Not be registered for the period of requested detached study.
- C. Have been registered sometime in the last 12 months or be a candidate in a D.M.A. program. If not registered and not a candidate in a D.M.A. program, students need to be formally readmitted to Rackham and complete at least one term before they can be approved for detached study.
- D. Have a 5.0 or higher GPA or be working toward improving their academic standing.
- E. Be within the time limit for degree, 5 years for master's, 7 for D.M.A. If not within the allowed time, the student must also petition for an extension of time to degree.
- F. Must have bachelor's degree (or equivalent) posted to student's U-M transcript.
- G. Address when they will finish incomplete (I) courses they have elected (if they have more than one incomplete).

II. Detached Study Time Limits/Rules

A student is allowed a total of 3 years (9 full terms) on detached study (only 1 calendar year can be approved at a time). Students may apply for a single term or for several terms.

A detached study period can be no longer than 12 months (Fall - Fall is not acceptable, but Fall - Summer is)

This form must be submitted to Rackham no sooner than 5 months prior to the beginning of the requested detached study period and no later than the last day of classes of the first term of the requested detached study.

Detached study is NOT retroactive for any reason.

III. Plans for the period of detached study

Research is a valid plan, as is writing or other activities related to finishing the degree. Loan deferment or medical leave is not acceptable as a plan.

IV. Percentage of student's activity to be devoted to the program (based on the normal work week)

International students must have 100% to satisfy immigration regulations. Different sources of financial aid and fellowships have different rules on detached study (and percentages). Please contact whomever administers the aid to verify if they accept detached study status.