Academic Probation Summary Sheet

What Constitutes Academic Probation?
> To be in good academic standing, a student must have a minimum GPA of a “B” (3.0 on a 4 point scale) for all graduate courses taken for credit and applied toward their degree program. Students who fall below this average are placed on academic probation.

> If a student’s GPA falls below a “B” (3.0) in a given term or half term, he or she will be placed on academic probation for the following term or half term. If the student has a GPA below a 3.0 for two consecutive terms, the program may extend the probation or require the student to withdraw.

> If a student is on academic probation, he or she can be denied permission to register, or may be required to withdraw from the University of Michigan (current or following term).

> A student whose cumulative grade point average is below a “B” (3.00) will not be awarded a graduate degree or certificate and cannot transfer credit to a Rackham program or be advanced to candidacy.

Getting Off Academic Probation
> An academic probation can be cleared once a student raises their GPA to a 3.0 or above. Probation is not cleared automatically. The department or the student must notify Rackham to have the probation cleared.

> If there has been a grade change that brought the student’s GPA up to at least a 3.0 in the term that they have been placed on probation (or extended probation) the probation can be expunged from the student’s record.

How Academic Actions Appear on the Transcript
> All Program Action History and Academic Standing decisions (e.g.: probation, extended probation, cleared probation, required to withdraw) appear on the unofficial transcript.

> The only time an action will appear on the official transcript is in the case of a dismissal/RTW or Suspension. These two actions appear on the official transcript with the following wording: Not in good academic standing.

Special Cases
> Students Enrolled in Two Programs: If the student is in two programs and one program chooses to extend probation and the other makes the dismissal decision, the student is given extended probation for the one program.

> Students Who Want a Grade Changed: If a student wants a grade changed they must convince the Professor to change the grade. Professors can complete a grade change transaction in Wolverine Access to facilitate the grade change. Grade change rules apply!!

> International Students: A student who is required to withdraw from an academic program for academic reasons is not eligible for any grace period of 15 days for departure. He or she must leave the country as quickly as possible upon receipt of the “Required to Withdrawal/ Dismissal” letter.

> CIC Traveling Scholar Non-Degree and Unclassified (NCFD): Since a student is only registered for one term, they would have to reapply to be considered for another term.

Re-admittance to Program after Academic Probation
> If a student who was not in good academic standing when last enrolled in the Graduate School wishes to be readmitted or change fields or degree level, he or she must petition the department or program and the Graduate School to modify the conditions of academic standing or discipline. The petition should provide the reasons for previous poor performance, explain how those conditions have changed, and present specific plans for future study. The department must approve the petition. If the student is readmitted, the student’s academic standing remains the same with regard to the GPA.