Ph.D. Students’ Eligibility for Campus Services

According to Status

Enrolled Ph.D. Students
Ph.D. students enrolled for the fall and winter terms have twelve-month privileges for all University facilities and student services. Students are permitted to use these services during the spring and summer half terms or spring/summer full term even when they are not enrolled or registered for academic credit. Additional information about spring/summer service availability is included at the end of this document.

Ph.D. Students on a Leave of Absence
Students on an approved leave of absence have limited access to University facilities and services as follows:

Insurance and Health Care
• May be eligible to purchase an extension of existing health insurance coverage at personal expense;
• Are not eligible to begin enrollment in either GradCare or the Domestic Student Health Insurance Plan;
• Have access to the services of the University Health Service (UHS) through the provisions of any health insurance coverage the student may have or on a fee-for-service basis by purchasing the UHS Prepaid Plan;

Academic Services
• Retain access to the University’s libraries, including borrowing privileges and remote access;
• Are not eligible for University-administered fellowships and grants;
• Are not eligible for temporary student employment or any of the following appointments: Graduate Student Instructor, Graduate Student Research Assistant, or Graduate Student Staff Assistant;
• Are not eligible for University grants or reimbursements for supplies, materials, travel or other expenses;

Student Loans
• Are not eligible to apply for new student loans intended to span the period of non-enrollment;
• Should consult with the Office of Financial Aid for deferral and forbearance options of any outstanding student loans;

E-mail and Computing
• Retain access to their University e-mail account, storage space in the IFS home directory, and to University websites that require authentication with a Login ID;

Other
• May be able to retain their University Housing contract, depending on the duration of the leave and its intersection with the contract (students who live in University Housing should
consult with the Housing Office to understand their options to continue or cancel their contracts;
• Retain access to the International Center; and
• Have access to Recreational Sports with a continuing student pass at personal expense.

**Ph.D. Students on Extramural Study Status**

Ph.D. students have access to most U-M resources and services while on Extramural Study Status with the following exceptions:

**Insurance and Health Care**
- May be eligible to purchase an extension of existing health insurance coverage at personal expense;
- Are not eligible to begin enrollment in either GradCare or the Domestic Student Health Insurance Plan;
- Have access to the services of the University Health Service (UHS) through the provisions of any health insurance coverage the student may have or on a fee-for-service basis by purchasing the UHS Prepaid Plan;

**Academic Services**
- Are not eligible for most University-administered fellowships and grants;
- Are not eligible for temporary student employment or any of the following appointments: Graduate Student Instructor, Graduate Student Research Assistant, or Graduate Student Staff Assistant;
- Are not eligible for the accommodative services of the Office of Students with Disabilities (although you may be able to access services through the institution at which you are a registered student);

**Student Loans**
- Are not eligible to apply through U-M for new student loans intended to span the period of Extramural Study Status although you may be eligible to apply for loans through the institution at which you are a registered student;
- Are not eligible to have your enrollment certified by U-M for the purpose of continuing to defer student loan repayments, although you may be eligible to continue deferrals due to your enrollment at the institution you will attend;

**Other**
- Have access to Recreational Sports with a continuing student pass at personal expense; and
- Are not eligible to access Student Legal Services.

**Active Ph.D. Students Not Registered During Spring/Summer**

Active Ph.D. students have year-round eligibility for all University facilities and support services, including: University Library, The Career Center, Center for the Education of Women (CEW), e-mail, printing, International Center, University Housing, Counseling and Psychological Services (CAPS), Services for Students with Disabilities, Spectrum Center, and Parking Services.
Active Rackham Ph.D. students who were registered in the prior winter semester will have access to:

**University Health Service**
- Have access to the services of the University Health Service (UHS) that are covered by the health service fee (at no additional cost);
- For more information about the health service fee or coverage, visit the UHS website at: [http://www.uhs.umich.edu/feestudents](http://www.uhs.umich.edu/feestudents);

**Recreational Sports**
- Have access to Recreational Sports facilities (CCRB, IMSB, and NCRB) without payment of membership fee;
- Other fees may apply;

**Student Legal Services (SLS)**
- Have access to SLS attorneys for legal advice and assistance in all areas of the law;
- Other fees may apply.

*Additional Information for Active Ph.D. Students Not Registered During Spring/Summer:*

**Student Loans**
- Are not eligible to apply for new student loans intended to span the period of non-enrollment;
- Should consult with the Office of Financial Aid for deferral and forbearance options of any outstanding student loans;

**FICA Exemption**
- Ph.D. students who are actively working on their dissertation during the spring/summer term, are registered less than half-time, and are working as a GSI, GSRA, GSSA or a temporary appointment are eligible to apply for an exemption from the FICA withholding on wages paid for those appointments;
- A “Request for Exemption from FICA Tax While Working on Ph.D. Dissertation” form or contact the University Payroll Service Center (payroll@umich.edu or 615-2000, option 2) for more information

**Child Care Subsidy**
- Non-enrolled students in doctoral programs may be eligible for University of Michigan Child Care Subsidy funds, if they are actively pursuing research or completing a dissertation and their academic pursuits equate to at least half-time enrollment; and
- Non-enrolled doctoral students must complete the [Doctoral Student Non-Enrollment Certification Form](#) to document their academic activities and determine their eligibility for the Child Care Subsidy.
Ph.D. Students Who Have Been Discontinued

When a student discontinues from a Ph.D. program, he or she is no longer a Ph.D. student at the University of Michigan and his or her funding commitments from the University of Michigan expire. The student is no longer eligible for University services or faculty guidance. A student who is discontinued from a Ph.D. program may apply for reinstatement at any time. More information on the reinstatement process is available on Rackham’s website.

For additional information, please contact the service office directly.