

## **Ph.D. Students' Eligibility for Campus Services According to Status**

### ***Enrolled Ph.D. Students***

Ph.D. students enrolled for the fall and winter terms have twelve-month privileges for all University facilities and student services. Students are permitted to use these services during the spring and summer half terms or spring/summer full term even when they are not enrolled or registered for academic credit. Additional information about spring/summer service availability is included at the end of this document.

### ***Ph.D. Students on a Leave of Absence***

Students on an approved leave of absence have limited access to University facilities and services as follows:

#### **Insurance and Health Care**

- May be eligible to purchase an extension of existing health insurance coverage at personal expense;
- Are not eligible to begin enrollment in either GradCare or the Domestic Student Health Insurance Plan;
- Have access to the services of the University Health Service (UHS) through the provisions of any health insurance coverage the student may have or on a fee-for-service basis by purchasing the UHS Prepaid Plan;

#### **Academic Services**

- Retain access to the University's libraries, including borrowing privileges and remote access;
- Are not eligible for University-administered fellowships and grants;
- Are not eligible for temporary student employment or any of the following appointments: Graduate Student Instructor, Graduate Student Research Assistant, or Graduate Student Staff Assistant;
- Are not eligible for University grants or reimbursements for supplies, materials, travel or other expenses;

#### **Student Loans**

- Are not eligible to apply for new student loans intended to span the period of non-enrollment;
- Should consult with the Office of Financial Aid for deferral and forbearance options of any outstanding student loans;

#### **E-mail and Computing**

- Retain access to their University e-mail account, storage space in the IFS home directory, and to University websites that require authentication with a Login ID;

#### **Other**

- May be able to retain their University Housing contract, depending on the duration of the leave and its intersection with the contract (students who live in University Housing should

- consult with the Housing Office to understand their options to continue or cancel their contracts);
- Retain access to the International Center; and
- Have access to Recreational Sports with a continuing student pass at personal expense.

***Ph.D. Students on Extramural Study Status***

Ph.D. students have access to most U-M resources and services while on Extramural Study Status with the following exceptions:

**Insurance and Health Care**

- May be eligible to purchase an extension of existing health insurance coverage at personal expense;
- Are not eligible to begin enrollment in either GradCare or the Domestic Student Health Insurance Plan;
- Have access to the services of the University Health Service (UHS) through the provisions of any health insurance coverage the student may have or on a fee-for-service basis by purchasing the UHS Prepaid Plan;

**Academic Services**

- Are not eligible for most University-administered fellowships and grants;
- Are not eligible for temporary student employment or any of the following appointments: Graduate Student Instructor, Graduate Student Research Assistant, or Graduate Student Staff Assistant;
- Are not eligible for the accommodative services of the Office of Students with Disabilities (although you may be able to access services through the institution at which you are a registered student);

**Student Loans**

- Are not eligible to apply through U-M for new student loans intended to span the period of Extramural Study Status although you may be eligible to apply for loans through the institution at which you are a registered student;
- Are not eligible to have your enrollment certified by U-M for the purpose of continuing to defer student loan repayments, although you may be eligible to continue deferrals due to your enrollment at the institution you will attend;

**Other**

- Have access to Recreational Sports with a continuing student pass at personal expense; and
- Are not eligible to access Student Legal Services.

***Active Ph.D. Students Not Registered During Spring/Summer***

Active Ph.D. students have year-round eligibility for all University facilities and support services, including: University Library, The Career Center, Center for the Education of Women (CEW), e-mail, printing, International Center, University Housing, Counseling and Psychological Services (CAPS), Services for Students with Disabilities, Spectrum Center, and Parking Services.



---

Active Rackham Ph.D. students who were registered in the prior winter semester will have access to:

### **University Health Service**

- Have access to the services of the University Health Service (UHS) that are covered by the health service fee (at no additional cost);
- For more information about the health service fee or coverage, visit the UHS website at: <http://www.uhs.umich.edu/feestudents>;

### **Recreational Sports**

- Have access to Recreational Sports facilities (CCRB, IMSB, and NCRB) without payment of membership fee;
- Other fees may apply;

### **Student Legal Services (SLS)**

- Have access to SLS attorneys for legal advice and assistance in all areas of the law;
- Other fees may apply.

### ***Additional Information for Active Ph.D. Students Not Registered During Spring/Summer:***

#### **Student Loans**

- Are not eligible to apply for new student loans intended to span the period of non-enrollment;
- Should consult with the Office of Financial Aid for deferral and forbearance options of any outstanding student loans;

#### **FICA Exemption**

- Ph.D. students who are actively working on their dissertation during the spring/summer term, are registered less than half-time, and are working as a GSI, GSRA, GSSA or a temporary appointment are eligible to apply for an exemption from the FICA withholding on wages paid for those appointments;
- A “[Request for Exemption from FICA Tax While Working on Ph.D. Dissertation](#)” form or contact the University Payroll Service Center ([payroll@umich.edu](mailto:payroll@umich.edu) or 615-2000, option 2) for more information

#### **Child Care Subsidy**

- Non-enrolled students in doctoral programs may be eligible for University of Michigan Child Care Subsidy funds, if they are actively pursuing research or completing a dissertation and their academic pursuits equate to at least half-time enrollment; and
- Non-enrolled doctoral students must complete the [Doctoral Student Non-Enrollment Certification Form](#) to document their academic activities and determine their eligibility for the Child Care Subsidy.

***Ph.D. Students Who Have Been Discontinued***

When a student discontinues from a Ph.D. program, he or she is no longer a Ph.D. student at the University of Michigan and his or her funding commitments from the University of Michigan expire. The student is no longer eligible for University services or faculty guidance. A student who is discontinued from a Ph.D. program may apply for reinstatement at any time. More [information on the reinstatement process](#) is available on Rackham's website.

**For additional information, please contact the service office directly.**