

Instructions for the Readmission to a Rackham Program of Previous Attendance Application

Eligible Applicants

Former Rackham students who have not been enrolled in a Rackham Certificate, Master's, or Doctor of Musical Arts, pre-candidacy level, program for over 12 months and seek to re-enroll **in the same program** must apply for readmission. **No application fee is required.** http://www.rackham.umich.edu/policies/academic_policies/section3/#335

Example of eligible applicant:

A Rackham student, enrolled in the Master's program in Statistics in the Fall of 2008, leaves the program after the Winter of 2009 term without receiving the Master's degree. The former student seeks to re-enroll in and complete **the same Master's degree in Statistics** in the Fall of 2010.

Exception: "Students returning from detached study to full time registration status do not need to seek readmission." http://www.rackham.umich.edu/policies/academic_policies/section3/#331

Application Deadlines

Applicants should go to <http://www.rackham.umich.edu/dig> to obtain the addresses and deadline dates of Rackham programs.

Application Submission

Submit to the graduate program of application:

- A copy of the Application for Readmission, pages 1-3.
- Supporting documents required by the graduate program of application.
- **The Petition for Modification or Waiver of Regulation** if the completion of your degree or certificate program is expected to exceed the required time limit. The **Petition** can be downloaded from: <http://www.rackham.umich.edu/downloads/oard/petition.pdf>.
- Refer to **Rackham Graduate School Academic Policies for specific information on time limitations:** http://www.rackham.umich.edu/policies/academic_policies

Submit to the Rackham Graduate School:

- The original, completed and signed **Application for Readmission, pages 1-4.**

Application Consideration and Notification

- The graduate program of application will inform the applicant and Rackham Admissions of the decision to recommend for admission, deny admission or withdraw the application.
- International applicants recommended for re-admission and requiring a student visa will be required to provide original, currently dated financial certification to receive an updated immigration documents.
- Rackham Graduate Admissions will finalize the admission and send a readmission notification to those recommended applicants that meet all Rackham admission requirements.

of Previous Attendance Application

Students previously enrolled in a Rackham program who have been absent from the program for over 12 months and seek to re-enroll in the same program must apply for readmission. Please submit this application with required supporting documents. Refer to *Instructions for Application for Readmission to a Rackham Program of Previous Attendance* for further information. Contact the Rackham program for program-specific requirements. An application fee is not required.

1. (a) if you have an 8-digit University of Michigan ID number please enter it here _____

(b) if you have a Uniqname issued by the University of Michigan please enter it here _____@umich.edu

(c) U.S. Social Security Number: Social Security number is optional, but important for helping us match the application materials you may have on file. If you do not have a Social Security number, please leave this space blank. Non-U.S. citizens. DO NOT enter national ID issued by you country.

2. (a) Full Legal Name (International applicants, please enter your full legal name as it appears on your passport)

Last Name (Family Name/Surname) First or Given Name Middle Name

(b) Other name you used on prior academic records

Other Last Name (Family Name/Surname) Other First or Given Name Middle Name

3. Gender Male Female

4. Birthdate (mm/dd/yy) _____

5. Citizenship Status

U.S. Citizen U.S. Permanent Resident U.S. Permanent Resident Registration Number A _____

Non-U.S. Country of Citizenship (Permanent Residents and Non-U.S. Citizens Only) _____

6 (a) Non-U.S. Citizens only: U.S. Visa type you plan to obtain _____

(b) Will you have dependents accompanying you to Michigan? Yes No

(c) If currently in the U.S., Visa type _____ (d) SEVIS ID Number _____

7. For U.S. Citizens and Permanent Residents only: Race/Ethnicity (Optional)

The information requested below is optional and will not be used for admissions purposes. It will be used to satisfy federal reporting requirements and may be used for other purposes allowed by law.

Please indicate whether you consider yourself to be Hispanic or Latino.

Yes, Hispanic or Latino: a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

No, not Hispanic or Latino.

In addition, select one or more of the following racial categories to describe yourself:

American Indian or Alaska Native: a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

Asian: a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American: a person having origins in any black racial groups of Africa.

Native Hawaiian or Other Pacific Islander: a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White: a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

8. U.S. Military service (if applicable)

Indicate your anticipated status at the time you enroll:

On active duty U.S. military Yes No

Veteran of U.S. armed forces Yes No

U.S. Reserves or National Guard Yes No

U.S. Military Dependent Yes No

9. Current Mailing Address: *Use Wolverine Access: <http://wolverineaccess.umich.edu> to update your address and phone information online.* Refer to <http://www.itd.umich.edu/help/faq/uniqnames/index.html> for assistance with your username and re-setting your password. F1 and J1 Visa holders residing in the U.S. must provide a current street address, not a P.O. Box. All F1 and J1 Visa holders are required to provide a non-U.S. permanent address online.

Address Line 1 _____

Address Line 2 _____

City _____ State/Province _____

U.S. Zip Code/International Postal Code _____ Country _____

E-Mail _____ Home Phone _____ Work Phone _____ Cell Phone _____

This address will be valid until (mm/dd/yy) _____

10. Michigan Residency

It is the applicant's responsibility to read the University's Residency Classification Guidelines at <http://ro.umich.edu/resreg.php>, to apply for admission, and register under the proper residency classification.

Are you now a Michigan resident as defined by the University's Residency Classification Guidelines?

Yes No

If yes, since when (month/day/yyyy)? _____

If you answered "Yes" and any of the following circumstances apply, you must file an Application for Resident Classification and be approved to qualify for in-state tuition:

- You currently live outside the state of Michigan for any purpose, including, but not limited to, education, volunteer activities, military service, travel, employment.
- You have attended or graduated from a college outside the state of Michigan.
- You have been employed or domiciled outside the state of Michigan within the last 3 years.
- You are not a U.S. citizen or Permanent Resident Alien (if you're a Permanent Resident Alien, you must have a Permanent Resident Alien card).
- Your spouse, partner or parent is in Michigan as a nonresident student, medical resident, fellow or for military assignment or other temporary employment.
- You are 24 years of age or younger and a parent lives outside the state of Michigan.
- You are 24 years of age or younger and have attended or graduated from a high school outside the state of Michigan.
- You have attended or graduated from an out-of-state high school and have been involved in education pursuits for the majority of time since high school graduation.
- You previously attended any U-M campus (Ann Arbor, Dearborn, or Flint) as a nonresident.

Other circumstances may also require you to file a residency application.

For questions or assistance, contact the Residency Classification Office at (734) 764-1400.

The deadline dates for submitting an Application for Resident Classification apply to the term for which residency is sought and are as follows: September 30 for Fall Term, January 31 for Winter Term, July 31 for Spring, Spring/Summer and Summer Terms. Applications must be received by 5 p.m. on the deadline date. Applicants who do not file by the deadline date will be responsible for paying nonresident tuition. Processing times can be lengthy. It is recommended that applications be submitted as soon as possible.

11. (a) Proposed Graduate Program (for example, Aerospace Engineering) Refer to <http://www.umich.edu/dig/> to complete 9 (a-e).

(b) Program Code (for example, MSE 00044) _____

(c) Plan (if specified under Program information) _____

(d) Subplan (if specified under Program information) _____

(e) Level (check one) Master's Doctoral Certificate Not Candidate for Degree

12. Proposed term/year of enrollment (ex: Fall 2010): Fall _____ Winter _____ Spring _____ Summer _____

13. (a) Students are expected to complete a degree or certificate program within a specific time limit. Students exceeding this time limit must file a Petition for Modification or Waiver of Regulation and supporting documents with the Rackham program and the Rackham Graduate School. Refer to www.rackham.umich.edu/downloads/oard/forms/petitioninfo.pdf for information on submitting the Petition and Rackham Graduate School Academic Policies at www.rackham.umich.edu/policies/ for specific time limits. Consult with your Rackham program of previous attendance for more information.

14. (b) Please indicate if you are submitting a Petition for Modification or Waiver of Regulation Yes No

15. **Education Information:** Provide a brief history of all coursework completed at an institution outside of the Rackham Graduate School since your last term of attendance at Rackham. If you attended a College "affiliated to" a University, please list the name of the University, not the affiliated College. Attach a separate sheet with additional educational history in the same format, if necessary.

Institution 1

Institution Name _____ Dates Attended From _____ To _____

City, State/Province _____ Country _____

Major Field _____ Major Field _____
(if you have a double major enter it here)

Degree/Diploma _____ Level of Education _____
(Bachelor's, Master's, Professional, Doctoral)

Degree Status Completed In Progress Degree Date _____

Institution 2

Institution Name _____ Dates Attended From _____ To _____

City, State/Province _____ Country _____

Major Field _____ Major Field _____
(if you have a double major enter it here)

Degree/Diploma _____ Level of Education _____
(Bachelor's, Master's, Professional, Doctoral)

Degree Status Completed In Progress Degree Date _____

16. I certify that all information in this application is true and complete. I understand that the University of Michigan may verify any information I have provided. Falsification or omission of information and credentials may result in the withdrawal of my application or in the revocation of admission, financial award, or registration. I understand that all credentials I submit become the property of the University of Michigan. I have also read and signed the Admission Conduct Code form

Signature _____ Print Name _____ Date _____

Graduate Programs Use Only:

Admission decisions should be entered in the Student Administrative System using M-Pathways. Contact your Rackham Admissions Officer if you require assistance: 764- 8129.

Admissions Conduct Code

Please answer the following questions, sign this form and return it to the Rackham Graduate School using the address provided on this form.

Last Name (Family) _____

First _____

Middle _____

U-M ID Number _____

Proposed Rackham Program _____

Proposed Term/Year of Enrollment (e.g.: Fall 2010) _____

Current Mailing Address

Street, Apt. No. _____

City _____

State _____

Country _____

Postal Code _____

Valid from (month/year) _____ to (month/year) _____

1. Have you ever been expelled, suspended, or placed on probation for reason of academic dishonesty since your original application to the University of Michigan?
 No Yes

2. Have you ever been convicted of a criminal offense since your original application to the University of Michigan or are there such charges currently pending against you at this time?
 No Yes

If you answer yes to either of these questions, you must submit a full explanation.

By my signature, I certify that all answers I have given on this application and the essay responses are complete and accurate to the best of my knowledge. I understand that falsification or omission of information or credentials may result in revocation of admission.

Signature
(required): _____

Date _____

Mail to: Attention: Readmission Application
 Rackham Graduate Admissions
 University of Michigan
 915 E. Washington St.
 Ann Arbor, MI 48109-1070
 Phone: (734) 764-8129
 Website: www.rackham.umich.edu

For office use only

CC: _____

Emplid# _____

Explanation:

If you need more space please attach a separate page.