

## MICHIGAN INTERCOLLEGIATE GRADUATE STUDIES (MIGS) PROGRAM

Graduate students who are in good standing in a degree program are eligible to take graduate courses at several graduate schools in Michigan with prior approval of their **Home** and potential **Host Institutions**<sup>1</sup>. This program enables graduate students to take advantage of unique educational opportunities throughout the state. See the next page of this document for a list of participating institutions and MIGS liaison officers.

### ***PROCEDURE***

First, the student and her/his academic advisor identify course(s) at a participating university that are needed for the student's program of study and are unavailable at her/his Home Institution. Next the student obtains a MIGS application from the MIGS liaison officer at the Home Institution. When signatures of the student's academic advisor and MIGS liaison officer have been obtained, signifying that the student is qualified and eligible to take course(s) for transfer back to the program of study, the Home Institution MIGS liaison forwards the application to the Host Institution MIGS liaison for review and approval. The Host Institution MIGS liaison will ensure that the course(s) will be offered in the anticipated semester or term and that there is sufficient space available to allow for enrollment by a guest student. Once admission has been approved by the Host Institution, the MIGS liaison or Admission's Office at the Host Institution issues admissions documents and provides registration instructions to the student.

After completing the course(s), the student is responsible for arranging to have an official transcript sent from the Host Institution to the Home Institution. The student should also contact the MIGS liaison at the Home Institution to indicate that a transcript is being sent for posting on the academic record per guidelines of the Home Institution.

### ***ADDITIONAL INFORMATION***

**FEES AND FINANCIAL AID:** Students on MIGS enrollment pay tuition and other fees normally charged by the Host Institution for the services rendered. Students on MIGS enrollment are not eligible for financial aid from the Host Institution.

**RESIDENCY STATUS** is the same as at the Home Institution.

**CREDIT:** All credit earned under a MIGS enrollment will be accepted by a student's Home Institution as agreed and posted according to the transcripting practices of the Home Institution.

**GRADES** earned in MIGS courses may be applied toward the Home Institution grade point average or used for credit toward a graduate degree as allowed by the Home Institution's policy.

**PART-TIME:** A student may combine a part-time enrollment at the Home Institution with a part-time enrollment at the Host Institution with prior approval of the student's academic advisor (and SEVIS officer for international F-1 students). The Home Institution agrees to obtain the documentation necessary to combine the enrollments into a single enrollment status and to update the student's enrollment time status with the National Student Loan Clearinghouse or other time status reporting agency as appropriate.

**FELLOWSHIPS:** MIGS participation does not necessarily impact fellowship commitments made by the Home Institution for a given period. Financial aid issues should be negotiated by the student and appropriate officials prior to participating in MIGS.

**ENROLLMENTS** are limited to the minimum number of credits required for full-time graduate status at the Home Institution.

**TRANSCRIPTS:** The student is responsible for arranging to have one transcript certifying completion of course work sent from the Host Institution to the Home Institution.

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<sup>1</sup> (The **Home Institution** is where the student is currently enrolled in a graduate degree program; the **Host Institution** is where the student wishes to be a guest.)

**ANDREWS UNIVERSITY**

Lyndon G. Furst – Dean of Graduate Studies  
Barrien Springs, MI 49104  
(269) 471-3405 / (269) 471-6246 (Fax)  
[furst@andrews.edu](mailto:furst@andrews.edu)

**AQUINAS COLLEGE**

Chad Gunnoe - Provost & Dean of Faculty  
1607 Robinson Road SE  
Grand Rapids, MI 49506  
(616) 632-2151 / (616) 732-4432 (Fax)  
[gunnocha@aquinas.edu](mailto:gunnocha@aquinas.edu)

**CALVIN COLLEGE**

Cindi Hoekstra - Graduate Program Coordinator  
3201 Burton Street SE  
Grand Rapids, MI 49546  
(616) 526-6158 / (616) 526-6505 (Fax)  
[choekstr@calvin.edu](mailto:choekstr@calvin.edu)

**CENTRAL MICHIGAN UNIVERSITY**

Roger Coles – Interim Dean of Graduate Studies  
Mt. Pleasant, MI 48859  
(989) 774-4890 / (989) 774-3439 (Fax)  
[coles1rl@cmich.edu](mailto:coles1rl@cmich.edu)

**EASTERN MICHIGAN UNIVERSITY**

Deb de Laski-Smith – Interim Dean of the Graduate School  
200 Boone Hall  
Ypsilanti, MI 48197  
(734) 487-0048 / (734) 487-0050 (Fax)  
[ddelaski@emich.edu](mailto:ddelaski@emich.edu)

**GRAND VALLEY STATE UNIVERSITY**

Priscilla Kimboko – Dean of Graduate Studies & Grants  
401 W. Fulton Street - 388C DeVos Center  
Grand Rapids, MI 49504  
(616) 331-7265 / (616) 331-7317 (Fax)  
[kimbokop@gvsu.edu](mailto:kimbokop@gvsu.edu)

**MADONNA UNIVERSITY**

Edith Raleigh – Dean of the Graduate School  
36600 Schoolcraft Road  
Livonia, MI 48150  
(734) 432-5457 / (734) 432-5393 (Fax)  
[eraleigh@madonna.edu](mailto:eraleigh@madonna.edu)

**MARYGROVE UNIVERSITY**

Kurt Smith - Dean of Professional Studies  
8425 West McNichols Road  
Detroit, MI 48221-2599  
(313) 927-1466 / (313) 927-1523 (Fax)  
[ksmith@marygrove.edu](mailto:ksmith@marygrove.edu)

**MICHIGAN STATE UNIVERSITY**

Karen Klomparens - Graduate Dean and Associate Provost  
110 Linton Hall  
East Lansing, MI 48824  
(517) 353-3220 / (517) 353-3355 (Fax)  
[kklompar@msu.edu](mailto:kklompar@msu.edu)

**MICHIGAN TECHNOLOGICAL UNIVERSITY**

Nancy Byers-Sprague  
Assistant to the Dean of the Graduate School  
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(906) 487-2755 / (906) 487-2284 (Fax)  
[nspr@mtu.edu](mailto:nspr@mtu.edu)

**NORTHERN MICHIGAN UNIVERSITY**

Cynthia Prosen – Dean of Graduate Studies  
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Marquette, MI 49855  
(906) 227-2300 / (906) 227-2315 (Fax)  
[cprosen@nmu.edu](mailto:cprosen@nmu.edu)

**OAKLAND UNIVERSITY**

Claire Rammel - Executive Director of Graduate Studies  
520 O'Dowd Hall  
Rochester, MI 48309  
(248) 370-4156 / (248) 370-2566 (Fax)  
[rammel@oakland.edu](mailto:rammel@oakland.edu)

**SAGINAW VALLEY STATE UNIVERSITY**

Clifford Dorne  
Associate Vice President of Graduate Recruitment  
7400 Bay Road  
University Center, MI 48170  
(989) 964-7072 / (989) 964-2173 (Fax)  
[cdorne@svsu.edu](mailto:cdorne@svsu.edu)

**SIENA HEIGHTS**

Patrick Palmer – Dean of the Graduate College  
Adrian, MI 49221  
(517) 264-7606 / (517) 264-7714 (Fax)  
[ppalmer@sienaheights.edu](mailto:ppalmer@sienaheights.edu)

**UNIVERSITY OF DETROIT MERCY**

Lisa Zessin – Special Assistant to the Provost  
4001 W. McNichols Road  
Detroit, MI 48221-3038  
(313) 993-1585 / (313) 993-1120 (Fax)  
[lisa.zessen@udmercy.edu](mailto:lisa.zessen@udmercy.edu)

**UNIVERSITY OF MICHIGAN - ANN ARBOR**

Antoinette Hopper – Senior Student Services Assistant  
Suite 0120, 915 E. Washington Street  
Ann Arbor, MI 48109-1070  
(734) 647-5349 / (734) 647-7740 (Fax)  
[acast@umich.edu](mailto:acast@umich.edu)

**WAYNE STATE UNIVERSITY**

Steve Salley – Dean of Graduate Studies  
656 West Kirby  
Detroit, MI 48202  
(313) 577-6144 / (313) 577-2903 (Fax)  
[ssalley@wayne.edu](mailto:ssalley@wayne.edu)

**WESTERN MICHIGAN UNIVERSITY**

Lewis Pyenson – Dean of the Graduate College  
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# Michigan Intercollegiate Graduate Studies (MIGS) Program APPLICATION FORM

Please Print or Type

Horace H Rackham School of Graduate Studies  
University of Michigan

## Admissions Conduct Code

**This form is required for all applicants to the University of Michigan.** Please answer the following questions. Sign this form and return it to the Rackham Graduate School. This form may be sent with your MIGS application or submitted separately. **Failure to submit this form will cause a delay in the processing of your application.**

Last Name (Family) \_\_\_\_\_

First \_\_\_\_\_

Middle \_\_\_\_\_

Term Applying for \_\_\_\_\_

Current Mailing Address

Street, Apt. No. \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Country \_\_\_\_\_

Postal Code \_\_\_\_\_

Valid from (month/year)\_\_\_\_\_to  
(month/year)\_\_\_\_\_

1. Have you ever been expelled, suspended, or placed on probation by any secondary school or college you have attended for reason of academic dishonesty or because of an offense that harmed or had the potential to harm others?  
No Yes
2. Have you ever been convicted of a criminal offense other than a minor traffic violation, or been found to be delinquent by a juvenile court, or are there such charges pending against you at this time?  
No Yes

If you answer yes to either of these questions, you must submit a statement of explanation.

**By my signature, I certify that all answers I have given on this application are complete and accurate to the best of my knowledge. I understand that falsification or omission of information or credentials may result in the revocation of admission.**

Signature (required): \_\_\_\_\_

Date: \_\_\_\_\_

For office use only

CC: \_\_\_\_\_

Emplid# \_\_\_\_\_

Mail to: Rackham Graduate Admissions  
University of Michigan  
915 E. Washington St.  
Ann Arbor, MI 48109-1070  
Phone: (734) 764-8129  
Website: [www.rackham.umich.edu](http://www.rackham.umich.edu)

Explanation:

If you need more space attach a separate page.