



HORACE H. RACKHAM SCHOOL OF GRADUATE STUDIES
University of Michigan

STUDENT SERVICES: ACADEMIC RECORDS & DISSERTATIONS

915 E. Washington Street • 0120 Rackham Building • Ann Arbor, MI 48109-1070
734-763-0171 • Fax: 734-936-1809 • E-Mail: oard.questions@umich.edu • www.rackham.umich.edu/OARD

Concurrent Undergraduate/Graduate Study (CUGS) Election Form Information

- 1. The student, in consultation with undergraduate and graduate advisors, develops a program that meets both the requirements for the master's degree and those for the award of the bachelor's degree.** This program must be recorded on the CUGS Election Form in an attempt to avoid any difficulties before the student enrolls in the CUGS program. **It is expected that the A.B. (B.S.) will be awarded within one calendar year after initial enrollment.**
- 2. Students admitted to the CUGS program must enroll in both Rackham and in the undergraduate school.** Courses which apply to both the Bachelor's degree and the Master's degree, must be elected in both schools (dual enrollment). There may be other courses that will apply only toward one or the other degree. In this situation these courses should be elected only through the appropriate School or College. Tuition and fees will be assessed at the **Graduate rate** whenever there is dual enrollment.
- 3. The attached Election Form for CUGS students must be filled out with the understanding that there may be changes based on course offerings.** Both advisors and the student should retain a copy of the approved Election Form. **The original copy should be forwarded to Academic Records & Dissertations before the end of the student's first term in the Graduate School.**
- 4. Any changes in course elections or substitutions of course requirements should be approved by both advisors and a new CUGS Election Form must be submitted to Academic Records & Dissertations** in the term the student is applying for the conferral of the masters degree.
- 5. Communication among the student, graduate advisor, and undergraduate advisor is strongly recommended throughout the CUGS program.** Both advisors must approve changes in the recorded program.

If you have any questions or inquiries concerning this program, please contact Academic Records & Dissertations at OARD.questions@umich.edu or at (734) 763-0171.



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Concurrent Undergraduate/Graduate Study (CUGS) Election Form

Student Name _____ ID # _____

Rackham Degree Program _____

Degree Expected _____ Date/Year to be Awarded _____

Hours Required _____ Total Hours of Dual Enrollment & Transfer _____

Title-Course No-Hours
Of Dual Enrollment

Title-Course No-Hours
of Course(s) to be Transferred

Rackham Elections Only

SIGNATURES:

Student _____
(signature) (name printed) (date)

Undergraduate Advisor _____
(signature) (name printed) (date)

Graduate Advisor _____
(signature) (name printed) (date)

Rackham Graduate Approval _____
(signature) (name printed) (date)